

## SUMMARY OF STEERING COMMITTEE MEETING

**DATE:** May 22, 2002

**TO:** Ross Dunfee, Steering Committee Chairman  
Tony Barrett, Department of Ecology

**COPY:** Steering Committee Members and Consultant Team

**FROM:** Dave Moss, Tt/KCM

**SUBJECT:** **Summary of Steering Committee Meeting**  
**Moses Lake Conference Center**  
**May 9, 2002 3:00 pm – 3:30 pm**

**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

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### Meeting Attendees:

<u>Steering Committee</u>	<u>Others Attending</u>
Gary Beeman – WSDOT (absent)	Tony Barrett – Ecology (absent)
Steve Worley – Spokane County	Bill Moore – Ecology
Lloyd Brewer – City of Spokane	Karen Dinicola – Ecology
John Knutson – Yakima County	Mary Shaleen-Hansen – Ecology
Ross Dunfee – Benton County	Dave Moss – TetraTech/KCM
Nancy Aldrich – City of Richland	John Kosco – TetraTech
Tom Tebb – Ecology (absent)	Jim St. John – DEA
Don McGahuey – City of Wenatchee	Don Gatchalian – Yakima County
Jack Lynch – Tri-Cities HBA (absent)	Tony Schouviller – Benton County
Dwane Van Epps – City of Chelan	

### PURPOSE OF MEETING:

The meeting was held, after the concurrent subcommittee meetings, to share information and discuss key issues.

### AGENDA FOR THIS MEETING:

1. Roll call by Ross Dunfee; introductions by others attending; review summary of previous meeting
2. Elect new Steering Committee member to replace departing member
3. Summary of subcommittee meeting discussion, by Steve Worley (Manual) and John Knutson (NPDES)
4. Review Issue Paper topics; project schedule; Public Involvement status
5. Other discussion as pertinent
6. Next meeting: date, time, place and agenda topics

## BRIEF SUMMARY OF PROCEEDINGS:

1. Ross Dunfee completed a roll call for the 10 steering committee members. Gary Beeman, Jack Lynch and Tom Tebb were absent. Don McGahuey attended in place of Jim Ajax. Therefore, seven members were present at the meeting. Others in the room introduced himself or herself.
2. During the introductions, Ross Dunfee led the election of one new (replacement) Steering Committee member. Don McGahuey (City of Wenatchee) requested to be the permanent replacement for Jim Ajax (City of Wenatchee) for the *10-Cities* representative. The Steering Committee members present agreed to elect Don to the Committee.
3. Dave Moss assisted Ross with the status of the Issue Papers. Four issue papers are currently being prepared. The erosivity waiver was another issue, but didn't formally become a numbered issue paper. Dave also mentioned that Issue Paper #4 was quite lengthy, the effort was substantially more than all others, and the team would continue to update it until it was resolved. Redevelopment was also a suggested topic for an issue paper, but this was proposed as an internal e-mail topic, and something Greg Lahti and Karen Dinicola would help develop. Therefore, no new Issue Papers were proposed.
4. Steve Worley (chair of the subcommittee for Stormwater Management Technical Manual) summarized the discussion from their meeting, which is provided in a separate document. [In summary, Steve noted the subcommittee reviewed/updated the manual preparation schedule; summarized and discussed the status of each major issue; reviewed Chapter 5 – Infiltration and Detention Design; reviewed the status of the four “issue paper” topics; and reviewed Chapter 6 – Erosion and Sediment Control.]
5. John Knutson (chair of the subcommittee for NPDES Phase II Model Program) summarized the discussion from their meeting, which is provided in a separate document. [In summary, John noted the subcommittee discussed the BMPs and related cost estimates; noted the surveys were still coming in; mentioned the EPA model permit was not yet released; and noted a map of the urbanized areas was soon to be available.]
6. Dave handed out a proposed schedule from Sarah Hubbard-Gray for Public Information and Involvement activities. The document outlined the proposed schedule for the next newsletter, and preparation for the Open Houses in September 2002. Additional information would be made available for the June 13 meeting.
7. Dave Moss mentioned that “someday” the FTP site was expected to change to a new site. His IT department anticipated the update some time ago, but due to technical glitches have postponed until it's truly ready.
8. Dave brought up the status of the second public review for the project. Bill Moore indicated Ecology's experience was that a second review of the manual was necessary. Ross asked Dave to review the impact of the second review on the schedule and submit it for discussion at the June 13 meeting.
9. John Knutson asked whether the model program could be updated after the permit is issued? The answer was unknown at the time and Ecology would need to look into it.
10. Bill Moore mentioned that most or all other review agencies would not likely be looking at any of our draft documents, at least before the permit review and implementation process.

11. For the **next meeting** (Moses Lake Conference Center on **June 13, 2002** from about 3:00 pm to 4:00 pm):

- ❖ Review agenda; approve summary of prior meeting
- ❖ Hear summaries of the two subcommittee meetings
- ❖ Discuss status of “issue paper” topics and the redevelopment topic
- ❖ Discuss status for Newsletter No. 2 (Summer 2002)
- ❖ Discuss concept and issues for upcoming Open Houses in September 2002
- ❖ Discuss the schedule changes for adding a second public review
- ❖ Discuss the addition of new tasks and new budget for extra work by the consultant
- ❖ Other topics that may be suggested.

**Eastern Washington Stormwater Management  
Issue Papers as of January 10, 2002**

The following issue papers are to be developed by researching readily available data, consulting with cities and state agencies, and reviewing other manuals. The consultant will then prepare a brief summary of the issues and possible options, and provide a recommendation for each.

1. Determine the area of pollutant generating impervious area that should be used as a threshold for requiring water quality BMPs on parcels 1 acre or larger. [If nothing is stated, then 1 square foot may trigger the design.]
2. Determine when/if flow control should be provided when discharging to surface waters. [Are certain named water bodies and/or sizes of water bodies not impacted by the increased flows and are therefore recommended for exemption from flow control?]
3. Develop guidelines for determining when new drywells should have pretreatment and when drywells should not be allowed. [The basis for these guidelines will be the research that Ecology and the cities have done for the Critical Aquifer Recharge Areas.]
4. Determine what size/type of storm should be utilized for a water quality storm and that would capture approximately 90% of the pollutants. [Options include: (a) percent of storm events, (b) percent of annual rainfall, and (c) percent of regular storms.]

Not accepted as an issue paper (at least at this time): Review rainfall erosivity waiver requirements in NPDES Phase II Small Construction Program to develop simplified waiver requirements for Eastern Washington sites between 1 acre and 5 acres.

Note: All Items above were recommended by the MANUAL subcommittee, however Item #3 was also recommended by the NPDES Phase II subcommittee.